

APPLICATION REQUIREMENTS

DEADLINES:

- 15 June for programs that start in September
- 15 October for programs that start in January
- 15 March for programs that start in the summer

If spousal income is over \$60,000 you do not qualify for a living allowance

10.0 Application Process

You will find our application on our website: [Post-Secondary – gitlaxtaamiks.com](https://www.gitlaxtaamiks.com)
if the link does not work, use this:

https://link.edgepilot.com/s/3854d558/IQnRC6VkDUCxh2OjOI7pug?u=https://www.gitlaxtaamiks.com/?page_id=171

please fill & sign the application and the academic plan (upon completion a copy will be sent to your email and the post-secondary counselor from the Adobe Fill & Sign App). The form will not be sent to our emails until you “Tap to Sign” or “Click to Sign” (dependent on the type of device you are using). **If it does not allow you to “Tap to Sign” or “Click to Sign” at the bottom of the forms, it means you have not filled all the required fields.** Once you have successfully completed the forms a message will pop up indicating you have completed the requirements.

you are also required to provide supporting documents:

- Letter of Acceptance (from the institute you are enrolled in, to include confirmation of the program of study, start & end date of the Academic Year, how many years the program will take to complete)
- Letter of Intent (an outline of your education & career plans)
- Program Outline
- Cost of Tuition, Books, Supplies (verification from the institute website or a letter of support of an estimation of costs)
- Official Transcripts (from all educational institutes you have attended, sent direct to this office)
- Registration Statement/Student Invoice (official statement of registered courses to include start dates and end dates and cost per course and a total amount owing per term)
- Tax Information Slips (T4 or other) for **Dependent Spouse**
- CRA Tax Notice for **Dependent Spouse**
- Direct Banking Information
- Copy of NLG Citizenship Card
- Copy of Status Card



You need both on your application:

- Citizenship #
- Status #

If you have a spouse (common law included) you must add them to your dependent list; eligibility for dependency will be determined by the spousal income.

Start & End dates of each term are important information: you must add these dates on your Academic Plan, without it your plan will be deemed incomplete. This information determines the duration of your sponsorship and confirms your eligibility for the monthly living allowance.

On Appendix 5: use the "Nisga'a Village of **New Aiyansh**", current tax year to **December 31st** previous year.

Your file will be submitted to the review committee provided you have all supporting documents on file.

A decision will be made based on the information provided on your application, academic plan, and supporting documents.

A letter will be sent to your email when a decision has been made.